

PUBLIC

**MINUTES** of a meeting of the **CABINET MEMBER FOR CORPORATE SERVICES** held on 10 December 2020.

**PRESENT**

Cabinet Member – Councillor A Foster

Also in attendance – Councillor P Murray

**33/20** **MINUTES RESOLVED** that the minutes of the meeting held on 5 November 2020 be confirmed as a correct record.

**34/20** **PERFORMANCE AND BUDGET MONITORING/FORECAST OUTTURN 2020-21 AS AT QUARTER 2** The Director of Finance & ICT provided the Cabinet Member with an update of the Council Plan performance position and the revenue budget position of the Corporate Services portfolio for 2020-2021 up to the end of September 2020 (Quarter 2).

The report presented both financial and Council Plan performance data. The performance summary set out progress on the Council Plan deliverables and measures led by the Corporate Services portfolio. The remainder of the report gave a summary and detail on the revenue budget position for the portfolio. As an overview, the report showed that progress was "good" for all of the Council Plan deliverables led by the portfolio. After the use of additional Covid-19 funding, the budget forecast position for 2020-2021 was an overspend of £3.711m. It was forecast that £2.513m of savings would have been achieved by the year end. This compared to target savings of £5.800m and the value of savings initiatives, which had been identified for implementation in the current year, of £4.931m. An overview for Quarter 2 of progress on the Council Plan deliverables and measures relating directly to Corporate Services was provided.

Progress was "good" for all of the Council Plan deliverables led by the portfolio. The key areas of success were:

- Remote working had been supported by an upgrade to Microsoft Office, a network of 600 Digital Champions and Microsoft Teams training for over 1,500 system users;
- The first business cases for asset rationalisation had been approved by the Limited Liability Partnership. Sales of land and buildings had raised over £2.6m so far this year;
- Two joint ventures Vertas (Derbyshire) Limited and Concertas (Derbyshire) Limited had gone live in September 2020, taking responsibility for the delivery of non-core property services;

- The Council remained on track to achieve its target of 10 days lost per appointment to sickness across the the Council. There was only a marginal increase to 10.3 days in quarter 2 from 10.0 at quarter 1, however the CCP average for quarter 2 was 11.7 days.

Key areas for consideration were:

- Covid-19 had caused initial delays to the Procurement Strategy and Value for Money Board however progress was now being made.

Further information on the portfolio's Council Plan performance were included at Appendix A to the report.

The net controllable budget for the Corporate Services portfolio was £43.445m. An additional £1.812m Covid-19 funding would be added to the budget to give a total of £45.257m. The Revenue Budget Monitoring Statement prepared for quarter 2 indicated that there was a forecast year-end overspend of £5.523m. This overspend would be supported by the use of £1.812m of additional Covid-19 funding which had been allocated to the Council to support the costs incurred as a result of the pandemic. After the use of this funding the forecast position was an overspend of £3.711m. The significant areas which made up this forecast were provided and the key variances were highlighted.

Budget reduction targets totalling £5.124m had been allocated for the year. Further reductions allocated in prior years, totalling £0.676m, had not been achieved and were brought forward to the current year. This had resulted in total reduction targets to be achieved of £5.800m at the start of the year.

The value of the savings initiatives which had been identified for implementation in the current year was £4.931m. The shortfall between the total targets and the identified savings initiatives was £0.869m.

The shortfall between the total reductions expected to be achieved and the identified savings initiatives at the start of the year was £2.513m. This included Property's target of £1.893m which would be achieved by introducing PSP Derbyshire LLP (Public Sector PLC Derbyshire Limited Liability Partnership). The LLP had now been established and projects would require reporting and validation before they could commence. It was forecast that £2.513m of savings would have been achieved by the year-end. Details of performance against the target were provided.

There was a risk that Covid-19 could negatively impact on the portfolio's forecast outturn position reported in the Forecast Summary, however, it was difficult to quantify at present.

Earmarked reserves totalling £57.648 were currently held to support future expenditure. Details of these reserves were presented in the report.

**RESOLVED** that the Cabinet Member notes the report and considered whether there were any further actions that should be undertaken to improve the budget position moving forwards or to address performance, where it had not met the desired level.

**35/20      EXCLUSION OF THE PUBLIC RESOLVED** that under Regulation 4 (2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the following items of business on the grounds that in view of the nature of the items of business, that if members of the public were present, exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 would be disclosed to them.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1. To confirm the exempt minutes of the meeting held on 5 November 2020 (contains exempt information)
2. To consider the exempt report of the Executive Director Commissioning, Communities and Policy on ICT Service Phase 2 Review and Restructure (contains information relating to labour relations matters)